

DOCTORAL PROGRAM MILESTONES

1 PROGRAM OF STUDY (POS)

Program of Study (POS) must be approved and submitted to OGS no later than the end of the first year of enrollments. If your approved POS is not received at this time, a hold will be placed on the student's CaneLink account, preventing them from registering for future courses. Students should submit changes to their POS on an approved SEHD Course Substitution form OR a revised POS.

2 QUALIFYING EXAM (QUALS)

EPS & KIN doctoral students must apply to sit the QUALS by the Fall or Spring semester deadlines decided by the program.

Qualifying Exam Application

TAL doctoral students are required to submit an electronic portfolio. Please see your advisor/supervisory committee chair for details.

3 DOCTORAL CANDIDACY

All doctoral students must apply for Application for Admission to Candidacy following the successful completion of the Qualifying Exam requirement. Students must have formed a dissertation committee before applying for candidacy. Students must also be in good academic standing, including a minimum 3.0 GPA and no Fs or incomplete grades.

4 DISSERTATION PROPOSAL

Following the successful Dissertation Proposal meeting, students must submit a signed SEHD Approval of Dissertation Proposal form with a copy of the actual proposal to OGS for processing.

5 DISSERTATION DEFENSE NOTICE

Before scheduling your defense date, please refer to the UM Academic Calendar to check the Graduate School's deadline for the "Last Day to Defend Dissertation" for graduation. Once you have confirmed your defense date, time, and location, be sure to submit the Graduate School's Defense Notice Form. Additionally, you must inform OGS by completing the SEHD Defense Form. For assistance with reserving a room in Merrick or Orovitz for your defense meeting, please contact your department's Office Manager.

6 ELECTRONIC THESIS DISSERTATION (ETD)

Visit the UM Graduate School's Electronic Theses and Dissertations (ETD) website for formatting, copyright, publishing, and other required steps for a successful dissertation submission.

7 DAY OF DISSERTATION DEFENSE

Visit the Graduate School's Electronic Theses and Dissertations (ETD) webpage for Defense Day Essentials: To-Do Items and bring the required documents to the defense.

8 DISSERTATION COMMITTEE SACS ASSESSMENT FORM

Responsibility of Dissertation Committee, not the student. After a successful defense, each committee member must complete a SACS Assessment Evaluation form.

If all SACS evaluations are not in the student's file before graduation reviews, it may cause a delay in the student's degree conferral.

9 GRADUATION

To participate in commencement ceremonies and for degree clearance reviews, students must apply for graduation in CaneLink by the UMs deadline.

Note: Please visit the Graduate School's website for additional dissertation forms, deadlines and degree program requirements. All SEHD forms can be found of the School of Education and Human Development Graduate Forms webpage. Also, please review the university's academic calendar for important dates and deadlines. If you have any questions regarding the requirements, contact the Office of Graduate Studies (OGS) at 305-284-2102.